

# ***2009 QSAC Track Sanctioning Package***

## **WELCOME TO QSAC 2009**

The following pages in this package constitute the 2009 QSAC Track Sanctioning Package. You will notice that in addition to the old familiar Sanction and Insurance Application and Club Affiliation Application, there are a couple of additional items included, such as the “Track Sanctioning Requirements” and “QSAC Safety Requirements” sections from the 2009 Rules Package and a “Statement of Compliance” form (below). The “Statement of Compliance” form requires an authorized signature prior to the granting of a Track Sanction by QSAC.

These documents are important to the Sanctioning process and each should be carefully read and understood by each person or club applying for a Sanction in 2009.

As in the past, the QSAC sanction, when granted, carries with it some serious obligations for both the Sanctioned Track **and** Sanctioning Organization.

The Sanction(ed) Organization commits to adhere to the sanction requirements of the agreement, and the Sanction(ing) Organization commits to providing Track and Member Insurance, a Rules Package, as well as Race Format Guidelines.

### **Member Insurance**

Member insurance is best described as “spectator liability” coverage. There are three limitations of significance:

1. The **maximum** liability coverage is two million dollars (\$2,000,000.00) in the term of membership, with **maximum** one million dollars (\$1,000,000.00) per occurrence.
2. Coverage liability is limited to the “Public” (i.e. spectators), that is, non-QSAC members.
3. Coverage is limited to a Racing event, at a sanctioned facility, where all competitors, pit and track personnel are QSAC members in good standing.

### **Sanctioned Facility Insurance**

The insurance provided by the sanction also has limitation:

4. The **maximum** liability coverage is two million dollars (\$2,000,000.00) in the term of the sanction, with **maximum** one million dollars (\$1,000,000.00) per occurrence.
5. All competitors, pit and track personnel having access to the “hot pit” or the racing surface, **must** be current QSAC members in good standing. All area inside the perimeter fence or barrier, must be policed by members and track personnel to insure that non-members are never allowed in “members only” areas.
6. The facility must maintain compliance with each of the safety, insurance and sanction requirements, as set forth in the sanctioning package.

In summary, it is in the best interest of each QSAC member and track-operator (owner, club or promoter) to insure that any and all persons who have access to the racing surface and/or “hot pit” areas of the facility are current QSAC members. It is a strict requirement for coverage to remain in force.

# 2009 QSAC Track Sanctioning

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## Statement of Compliance

I, \_\_\_\_\_ as authorized signatory for \_\_\_\_\_  
(Please Print) (Please Print)

do accept and agree to comply with all safety, insurance and sanction requirements as set forth in the 2009 QSAC Track Sanctioning Package. I, as authorized signatory for the above designated facility, agree that if such requirements are not complied with, sanction shall be subject to immediate revocation and any and all insurance rescinded unless and until the requirements are met.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_\_

\_\_\_\_\_  
(Track Owner, Club President or Promoter)

**You must return this page with the Club Affiliation/Sanction and Insurance Applications**

### **QSAC USE ONLY:**

Date Payment Received: \_\_\_\_\_

Amount Paid \_\_\_\_\_

Check # \_\_\_\_\_

## TRACK SANCTIONING REQUIREMENTS

1. Track **must** at all times follow the SAFETY REQUIREMENTS set forth by QSAC.
2. Track must be operated in a manner that is considered fair and equitable and within reason at all times.
3. Track must also operate in a manner that is conducive to a family atmosphere.
4. Track must agree to operate under QSAC rules at all QSAC sanctioned Region, District or National events. There is no allowance for rule deviations at these events, unless authorized by an Area Director, Region Director, District Director or QSAC Competition Committee Chairman, or QSAC Co-Chair.
5. If more than four written complaints by current QSAC members are received in one year concerning a particular track, then that track will come under review by the QSAC Competition Committee and may lose sanctioning and forfeit all fees paid.
6. QSAC reserves the right to cancel sanctioning at any time, but must be by a majority vote from the QSAC Committee Chairmen.
7. Track must submit photos of safety measures to be reviewed by QSAC, when applying for sanctioning.
8. For tracks that are built with a temporary retaining wall (i.e. parking lot): If the track is under 200 feet around measured on the inside of the track, then 24 inches is sufficient height for the wall; and if the track is over 200 feet, then 36 inches is required.
9. It is strongly recommended that each track provide a fenced extension to the top of the pit-wall, for the protection of the crews in the hot-pit. Such extension should bring the total height of the pit-wall to at least 3 ft.
10. Tracks may be asphalt, concrete or dirt and the configuration may be road course or oval.
11. Tracks must have a pit lane, separated and protected from the racing surface, for car repair.
12. The track sanctioning fee per year is \$80.00.  
  
**Please note:** The track sanctioning fee for a single race event is \$50.00. This fee does not apply for the QSAC National, District, or N.C.S. races.
13. Sanctioning requires pictures of track and surrounding grounds and written description of fencing and safety equipment.
14. Each track or facility MUST have it's own sanction.

## QSAC SAFETY REQUIREMENTS

1. All drivers, officials, and pit-crew members/mechanics must be current members of QSAC to enter the track, hot-pit or paddock.
2. The QSAC membership-insurance card or receipt of application must be displayed at all times during the racing event and must be presented when signing in.
3. Race promoters/Track owners must be able to show proof of QSAC track site insurance.
4. The track perimeter will have a minimum 3-foot high retaining wall or barrier capable of stopping the cars without penetration. Spectators must be kept at least 4 feet behind this 3-foot wall.
5. There must be two readily accessible dry-chemical "BC" fire extinguishers of not less than 1 gal. Capacity, located at each end of the hot-pits.
6. The entrance and exit from the track must be protected to prevent cars from inadvertently leaving the racing surface in the direction of the pit or spectator areas.
7. Tracks must have a pit lane, separated and protected from the racing surface, for car service.
8. It is highly recommended that a catch fence be in place atop the "pit-wall" using fence fabric capable of rejecting a ¼ scale car and that the "catch-fence" be a total of at least three feet including the pit-wall itself.
9. Tracks may be asphalt, concrete or dirt but must be free of standing water or debris that may be injurious if thrown by the cars.
10. No alcohol will be allowed in the race area during racing activities. "Racing activities" are defined to include the awards ceremonies.
11. Spectator areas may allow alcohol only if that area is strictly separated from the track and pit areas. Any driver or pit crew drinking alcohol during racing activities will be disqualified. Repeated offenses will result in loss of membership.
12. Only QSAC members may enter the "Hot Pit" or racing areas during race activities. A "Hot Pit" area is any location or area where a car's engine may be started while on the ground. The "Hot Pit" must be separated from the "Working Pit" by a 3-foot fence or wall. QSAC card must be carried and displayed.
13. There will be no smoking allowed in the "Hot Pit" area.
14. Firearms are specifically prohibited on any person during any QSAC event.
15. No one will be allowed inside the 3-foot retaining wall while the cars are under the green flag. Pit crew or turn marshals may enter only after the yellow flag is displayed and the cars have slowed to idle or stopped.
16. QSAC encourages that a carburetor return-spring be utilized to force throttle-closure in the event of certain electrical or electronics failures.
17. No car will be permitted on the track with a leaking fuel system.
18. Refueling containers will be closable and marked to alert others of their contents.
19. All races will require a flagman and an assistant who will see that all drivers, pit crew and spectators are safely positioned while the cars are on the track.
20. The race activities must always display the maximum safety for spectators, drivers, officials, etc.
21. Members and/or tracks that fail to abide by or violate QSAC insurance policy guidelines, may face disqualification and/or suspension of membership or track sanction. The appropriate penalty will be determined by the QSAC Co-Chairs.

## QSAC GENERAL REQUIREMENTS

1. The race format, program of events and types of cars will be the race organizer's responsibility.
2. All QSAC sanctioned and insured events should follow the QSAC format.
3. All drivers must register for the event prior to operating a car, giving officials the radio frequency he/she will be using. Any changes in frequency must be reported to officials immediately.
4. Any car not slowing for the yellow flag may be placed at the rear of the pack, or in the case of repeat offences, black flagged and removed from the track for the duration of that race.
5. Disabled cars will be taken off the track for repair. No repair work will be allowed on the track or infield while the cars are running, except for the replacement of a lost-wing or dislodged drive belt.
6. QSAC or track official may deem a car or driver a hazard and order the car retired from the race.
7. Cars may only be driven from the designated driver area.
8. No driver may leave the driver's stand to retrieve a disabled car from the track surface. Only pit crew or track personnel may retrieve disabled cars.
9. All cars must have an operational clutch and brake that will allow the car to stop with the engine running and proceed when requested by tech officials.
10. All cars shall have adequate (preferably FOAM) bumpers. Any bumper considered being a hazard by tech officials should be corrected before said car shall compete.
11. No aircraft frequencies will be permitted.
12. A frequency control board will be in use at all events with a removable clip for each available frequency.
13. Any driver racing or working on a car (with his/her radio "on") must have the appropriate frequency clip attached to the radio antenna. No transmitters will be "on" without the clip attached. Failure to comply may result in disqualification.
14. Radio frequencies of each participant will be posted to alert drivers and officials of frequency conflicts.
15. Radio impounds may be implemented at the race organizer's discretion. The impounding of radios will be optional at all Region, District, Championship and National events.

## Sanction and Insurance Application

This application must be completed and accompanied by the Affiliated Club Application together with appropriate documentation as defined in the "Track Sanctioning Requirements" in order to obtain sanctioning and insurance. Sanction requires insurance and insurance requires sanction.

Sanction Insurance is provided to protect the owner, lessee of a race site, or the sponsor of a club or racing event. Coverage is for personal or property liability of \$2,000,000.00 with a **yearly cost of \$80.00** for the first certificate issued. The single race event cost is \$50.00 (please see notes on page #3 under item #12)

Premiums are for the calendar year, or any part thereof.

Name of Affiliated Club or Track \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Phone \_\_\_\_\_

Race Site (Name) \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Phone \_\_\_\_\_

Owner's Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Phone \_\_\_\_\_

Additional Insured:

(Promoters, Club Officers, Site Owners desiring individual insurance coverage (no charge). Give names, addresses, city/state/zip and phone.)

## Club Affiliation Application

The insurance coverage provided by QSAC is written to provide for all affiliated clubs under the master policy. The insurance carrier requires compliance with the following conditions in order to qualify as a QSAC Affiliated Club:

1. The Club must file with QSAC a completed form providing Club Name, Mailing Address and a list of Officers of the Club.
2. That **each** event organized by the affiliated club observe and enforce QSAC Safety Rules, Guidelines and Standards.
3. That **each** participant in **each** event be a QSAC member in good standing.

A Certificate of Insurance and sanctioned events will be mailed to all clubs filing the appropriate forms and fees with the QSAC Secretary/Treasurer: Doreen Brown, 15166 Center Rd., East Lansing, MI 48823.

Sanctioned event applications should be routed through your QSAC Region or Area Director.

Note: The Certificate of Insurance provided at the time of club affiliation should be sufficient in most cases to satisfy the requirements of the site owner. You should provide the site owner or his representative a copy of your Certificate of Insurance. **Only** if the site owner requires a Certificate of Insurance specifically naming him as "Additional Insured" under the policy do you need to add his name as additional insured with appropriate fees submitted.

Club Name \_\_\_\_\_

Club Mailing Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Phone \_\_\_\_\_

President \_\_\_\_\_ Vice President \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_ QSAC # \_\_\_\_\_ Phone \_\_\_\_\_ QSAC # \_\_\_\_\_

Secretary \_\_\_\_\_ Treasurer \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_ QSAC # \_\_\_\_\_ Phone \_\_\_\_\_ QSAC # \_\_\_\_\_

Race Site \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Regular Race Schedule \_\_\_\_\_

**NOTE: QSAC MUST BE NOTIFIED OF CHANGES IN OFFICERS OR ADDRESSES**

## 2009 Track Sanctioning Letter

Enclosed you will find the information necessary for sanctioning your track with QSAC for the year 2009.

Please fill out the following information.

Track Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Web Page: \_\_\_\_\_

Club Name: \_\_\_\_\_

Track Type: \_\_\_\_\_

### Contact information for the track listed above:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Please verify all of the above information when submitting your sanctioning package.

Note: This information will be submitted to the QSAC Webmaster for updates to the QSAC website. If during the year, any of the contact information changes for the track, make certain you send the changes to Doreen Brown, QSAC Secretary.

All track sanctioning packages should be returned to:



**Doreen Brown**  
**QSAC Secretary/Treasurer**  
**15166 Center Rd.**  
**East Lansing, MI 48823**

If you have any questions related to the sanctioning, please contact Doreen Brown at (517) 641-4452 or (517) 410-3754.

QSAC thanks you for your support of quarter scale racing and wishes you an enjoyable and prosperous racing season.

Sincerely,

Doreen Brown  
QSAC Secretary/Treasurer  
15166 Center Rd.  
East Lansing, MI 48823  
(517) 641-4452  
D62Brown@aol.com